Haward Technology Middle East

COURSE OVERVIEW OE0850
Port Facility Security Officer (IMO-ISPS)
(Certification Preparation Training)

Course Title
Port Facility Security Officer (IMO-ISPS) *(Certification Preparation Training)*

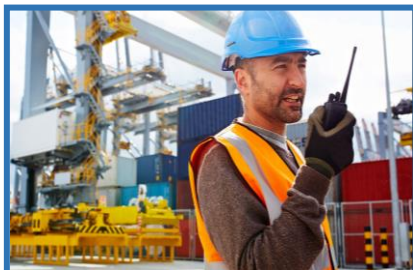**Course Reference**
OE0850

Course Duration/Credits
Five days/3.0 CEUs/30 PDHs

3.0 CEUs (30 PDHs) AWARD

H-STK© INCLUDED

Course Date/Venue

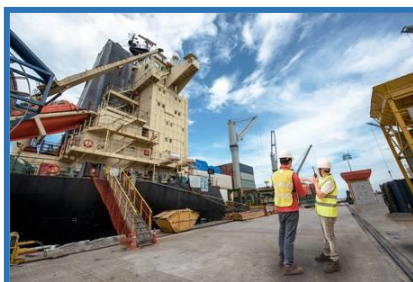| Session(s)	Date	Venue
1	January 28 - February 01, 2024	Jubail Hall, Signature Al Khobar Hotel, Al Khobar, KSA
2	May 05-09, 2024	Cheops Meeting Room, Radisson Blu Hotel, Istanbul Sisli, Turkey
3	October 06-10, 2024	Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE
4	December 16-20, 2024	Ajman Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE

Course Description

This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.

This course will provide company security officers with the training necessary to meet their obligations under the international ship and port facility security (ISPS) code. The course is based on practical approaches in order to interpret and implement measures which will help to ensure compliance with the maritime security requirements.

The course provides a rapid and comprehensive programme that enables shipping and marine companies to meet the requirements of the ISPS Code for security on board their ships.

Participants will gain awareness of the ISPS code responsibilities for a port and its facilities. As a result, attendees will understand their obligations to comply with port facility regulations and will be more observant and able to inform port facility security officers of potential threats they have noticed.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Meet the training requirements for PFSO certification process
- Apply the responsibilities of a Port Facility Security Officer (PFSOs) as per the guidelines of maritime security policy and in accordance with the IMO-ISPS code
- Identify the ISPS code objectives, functional requirements and SPS code application
- Employ the proper procedure of port facility security assessment with security equipment and port facility security plan
- Review the methods of threat identification, recognition and response
- Apply the port facility actions and carryout emergency preparedness, drills & exercises
- Improve the security administration and develop effective security training
- Verify and certify ships
- Identify the organization & assurance procedures of the ship security assessments
- Develop the assurance & submission of the ship security plan
- Practice proper implementation and maintenance of the ship security plan
- Enhance the security awareness & vigilance including security communications
- Undertake internal audits & review security activities

Exclusive Smart Training Kit - H-STK®

*Participants of this course will receive the exclusive "Haward Smart Training Kit" (**H-STK®**). The **H-STK®** consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides a comprehensive overview of the security requirements, guidelines and obligations of a port facility security officer in accordance with the maritime security policy of IMO-ISPS code for those responsible for overseeing fleet security and safety as well as for marine and shipping companies.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30%   Lectures
20%   Practical Workshops & Work Presentations
30%   Hands-on Practical Exercises & Case Studies
20%   Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.
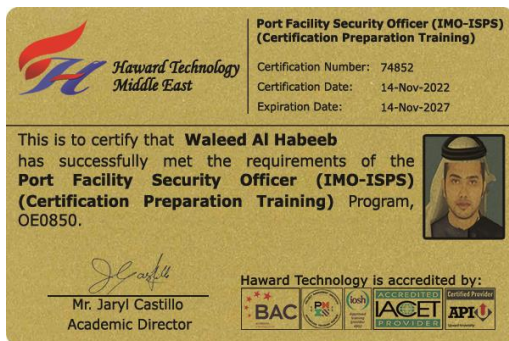
Course Certificate(s)

(1) Internationally recognized Wall Competency Certificates and Plastic Wallet Card Certificates will be issued to participants who completed a minimum of 80% of the total tuition hours and successfully passed the exam at the end of the course. Certificates are valid for 5 years.

Recertification is FOC for a Lifetime.

Sample of Certificates

The following are samples of the certificates that will be awarded to course participants:-

Haward Technology Middle East

(2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.

Haward Technology Middle East
Continuing Professional Development (HTME-CPD)

CEU Official Transcript of Records

TOR Issuance Date: 14-Nov-22

HTME No. 74852

Participant Name: Waleed Al Habeeb

Program Ref.	Program Title	Program Date	No. of Contact Hours	CEU's
OE0850	Port Facility Security Officer (IMO-ISPS) (Certification Preparation Training)	November 10-14, 2022	30	3.0

Total No. of CEU's Earned as of TOR Issuance Date   **3.0**

TRUE COPY

Jaryl Castillo
Academic Director

Haward Technology has been approved as an Accredited Provider by the International Association for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this approval, Haward Technology has demonstrated that it complies with the ANSI/IACET 1-2018 Standard which is widely recognized as the standard of good practice internationally. As a result of their Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET 1-2018 Standard.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Association for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology is accredited by

P.O. Box 26070, Abu Dhabi, United Arab Emirates | Tel.: +971 2 3091 714 | E-mail: info@haward.org | Website: www.haward.org

Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

- The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

- British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

Captain Emilio Tapias (**Spain**), MSc, MBA, BSc, is an **International Expert** in **Port Operations & Management** with over **40 years** of field experience. His expertise evolves in **Marine Terminal Operations** & **Management**, **Marine Survey**, **Offshore Survey**, **Tanker Vetting Inspections**, **Registry** & **Inspection** of **Ship Tankers** and **Dry Cargo Vessels**, **Bridge Resource Management** (**BRM**), **Crude Oil Tanker** & **Gas Carrier**, **Dock** & **Terminal Operations**, **LPG/LNG**, **Ships Handling**, **Prevention** and **Management** of **Marine Corrosion**, **Marine Communication Systems**, **OCIMF**, **CIRE**, **CDI**, **COW/IG**, **ECDIS**, **GMDSS**, **HUET**, **VTS**, **ARPA**, **ISM**, and **ISPS**. Further, he is an expert in Detection & Control on Ships & Offshore Operation, Marine Pollution, Handling of Dangerous Goods in Ships & Terminals, Survival from Ships & Offshore Structures, Firefighting, Fire Prevention, Medical First Aid & Medical Care. Currently, he is the **Chairman** of the **International Ships Register** in **Spain** that provides marine consultancy services, investigation, registry and ships inspection.

During his career life, Captain Tapias has gained his technical and marine expertise through various challenging and key positions such as the **Marine Training Director**, **Marine Ship Chairman**, **Marine School Chairman**, **Master** & **Chief Officer**, **Marine Auditor**, **Marine Surveyor**, **Nautical Inspector Chemical Vessels Construction Supervisor**, **Ship Filing Agent**, **Ship Special Agent**, **Ship Registration Agent** for several international companies.

Captain Tapias has **Master** and **Bachelor** degrees in **Marine Engineering** and **Business Administration** from the **University of Complutense** (**Madrid**). He is also a **Master of Spanish Merchant Marine** and **Marine Loss Control**. Further, he is a **Certified Marine Surveyor**, **Port State Control Inspector** and **ISPS Officer** as well as a **Certified Auditor** in **Environmental Management**. He has obtained **multiple certifications** in Firefighting, Survival Craft, Ship Tankers, Crude Oil Tankers, Gas Carriers, Chemical Carriers, Ships Handling, Bunkering, Marine Loss Control, Marine Pollution Control and many more.

Course Fee

Al Khobar	**US$ 8,000** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Istanbul	**US$ 8,500** per Delegate + **VAT**. This rate includes Participants Pack (Folder, Manual, Hand-outs, etc.), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Dubai	**US$ 8,000** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Abu Dhabi	**US$ 8,000** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0800 – 0815	Registration and Coffee
0815 – 0830	Welcome & Introduction
0800 – 0815	**PRE-TEST**
0815 – 0915	**Introduction** Course Overview • Competences to be Achieved • Historical Perspective • Current Security Threats & Patterns • Ship & Port Operations & Conditions
0915 – 0930	Break
0930 – 1100	**Maritime Security Policy** Relevant International Conventions, Codes, & Recommendations • Relevant Government Legislation & Regulations • Definitions • Legal Implications of Action or Non-action by the Security Personnel • Handling Sensitive Security Related Information & Communications • Declaration of Security
1100 – 1230	**Security Responsibilities** Contracting Governments • Recognized Security Organizations • The Company • The Ship • The Port Facility • Ship Security Officer • Company Security Officer • Port Facility Security Officer • Shipboard Personnel with Specific Security Duties • Port Facility Personnel with Specific Security Duties • Other Personnel
1230 – 1245	Break
1245 – 1420	**ISPS Code Objectives & Functional Requirements**
1420 – 1430	**Recap**
1430	Lunch & End of Day One

Day 2

0730 – 0900	**SPS Code Application**
0900 – 0915	Break
0915 – 1100	**Port Facility Security Assessment** Risk Assessment Methodology • Assessment Tools • On-scene Security Surveys • Security Assessment Documentation
1100 – 1230	**Security Equipment** Security Equipment & Systems • Operational Limitations of Security Equipment & Systems • Testing, Calibration & Maintenance of Security Equipment & Systems
1230 – 1245	Break
1245 – 1420	**Port Facility Security Plan** Purpose of the Port Facility Security Plan • Contents of the Port Facility Security Plan • Confidentiality Issues • Development of the Port Facility Security Plan • Approval of the Port Facility Security Plan • Implementation of the Port Facility Security Plan • Maintenance & Modification of the Port Facility Security Plan
1420 – 1430	**Recap**
1430	Lunch & End of Day Two

Day 3

0730 – 0900	**Threat Identification, Recognition, & Response** *Recognition & Detection of Weapons, Dangerous Substances & Devices • Methods of Physical Searches & Non-intrusive Inspections • Implementing & Coordinating Searches • Recognition, on a Non-discriminator Basis, of Persons Posing Potential Security Risks • Techniques Used to Circumvent Security Measures • Crowd Management & Control Techniques*
0900 – 0915	*Break*
0915 – 1100	**Port Facility Security Actions** *Actions Required by Different Security Levels • Maintaining Security of the Ship/Port Interface • Usage of the Declaration of Security • Implementation of Security Procedures*
1100 – 1230	**Emergency Preparedness, Drills, & Exercises** *Contingency Planning • Security Drills & Exercises • Assessment of Security Drills & Exercises*
1230 – 1245	*Break*
1245 – 1420	**Security Administration** *Documentation & Records • Reporting Security Incidents • Monitoring & Control • Security Audits & Inspections • Reporting Nonconformities*
1420 – 1430	**Recap**
1430	*Lunch & End of Day Three*

Day 4

0730 – 0900	**Security Training** *Training Requirements • Instructional Techniques*
0900 – 0915	*Break*
0915 – 1100	**Verification & Certification of Ships**
1100 – 1230	**Organization & Assurance Procedures of the Ship Security Assessments**
1230 – 1245	*Break*
1245 – 1420	**Findings Used in the Ship Security Plan Development**
1420 – 1430	**Recap**
1430	*Lunch &End of Day Four*

Day 5

0730 – 0930	**Development Assurance & Submission of the Ship Security Plan**
0930 – 0945	*Break*
0945 – 1045	**Implementation & Maintenance of the Ship Security Plan**
1045 – 1200	**Enhancement of Security Awareness & Vigilance while Ensuring Security Communication & Cooperation between the Ships Crew, Company Personnel & Contracting Governments**
1200 – 1215	*Break*
1215 – 1345	**Undertake Internal Audits & Review Security Activities**
1345 – 1400	**Course Conclusion**
1400 – 1415	**POST-TEST**
1415 – 1430	*Presentation of Course Certificates*
1430	*Lunch & End of Course*

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-

Course Coordinator

Kamel Ghanem, Tel: +971 2 30 91 714, Email: kamel@haward.org